

How to Qualify for Release from Initial ISI Partnership Development (PD)

Only the Director of Field Development (DFD) may release a staff member from PD. The DFD may consult others on the staff member's PD team as well (especially the PD Coach, RFD, and local supervisor).

Release from PD may come about in two possible ways:

1. The preferred way: The staff member demonstrates over a 2-3 month period that receipted donor giving to their assigned ISI ministry account has averaged at least 100% of their current, approved budget. Additionally, we require that the Staff member released from PD have at least a one-month support reserve in their ISI ministry account.
2. The alternative way: The staff member submits a reduced budget that is approved by his/her local supervisor, RFD, and the ISI Finance Department. The budget total must be no more than the two to three-month average receipted donor giving to the staff member's assigned ISI ministry account. Additionally, we require that the staff person released from PD at a reduced budget have at least a one-month support reserve (at the reduced budget amount) in his/her assigned ISI ministry account. **Note:** The alternative way to be released from PD is recommended only for those who have been unable to reach full support within the allowed 18-month period (and any extension agreed upon by the DFD and the staff member's PD team).

If you feel that you may qualify for release from PD in either of these two ways, please talk this over with your PD Coach, local supervisor, and RFD. Then you may contact the Director of Field Development. A determination will be made as soon as possible as to whether you qualify to be released from your initial PD.

When a staff member is approved for release from PD, the DFD will initiate the release via Paycom, after which the staff member will receive notification from Paycom.

Keep in mind that this is not an exact science. In figuring your average income, we have to factor in such things as the likelihood that large-gift donors will repeat their gift as well as the balance in the staff member's assigned ISI ministry account. **We cannot base your release from PD on promised gifts, only on receipted giving to an ISI ministry account.**